



# Alberta Capital Region Wastewater Commission

## Meeting Minutes

Board Meeting

Friday January 20th, 2023, 09:00 am  
ACRWC WWTP Board Room

### Members Present:

Dave Anderson  
Bill Hamilton  
Gordon Harris  
Harold Pawlechko  
Stuart Houston  
Ken Mackay  
Kristina Kowalski  
Lynn Bidney  
Neal Comeau  
Rick Smith  
Steven vanNieuwkerk  
Willis Kozak

Strathcona County  
City of Leduc  
City of Fort Saskatchewan  
Town of Stony Plain  
City of Spruce Grove  
City of St. Albert  
Parkland County  
Town of Bon Accord  
Sturgeon County  
Leduc County  
City of Beaumont  
Town of Gibbons

### Members Absent:

Stephen Dafoe

Town of Morinville

### Commission Staff & Others

Kate Polkovsky  
Cindy de Bruijn

Paul Krueger  
Wade Teveniuk  
Dwayne Cikaluk  
Colleen Moody

General Manager  
Director of Communications &  
Stakeholder Relations  
Corporate Services Manager  
Regulatory Services Manager  
Operations Manager  
Board Assistant

### Call to Order:

Chair Dave Anderson called the meeting to order at 09:00 a.m.

### Adoption of Agenda

CM01-23

MOVED BY Lynn Bidney THAT the agenda as distributed be adopted.

CARRIED

**Board Appointments:**

CM02-23

MOVED BY Steven van Nieuwkerk THAT the updated appointments to the Board be received for information.

CARRIED

**Board/General Manager Covenant:**

CM03-23

MOVED BY Harold Pawlechko THAT the Board/Covenant approve and sign the Board-GM Covenant

CARRIED

**Adoption of 2022 11 18 Meeting Minutes**

CM04-23

MOVED BY Kristina Kowalski THAT the minutes of the November 18th, 2022, meeting as presented be adopted.

CARRIED

**Board Committees:**

Workshop Committee

CM05-23

MOVED BY Neal Comeau THAT the ACRWC Board Workshop Committee Report be received as information.

CARRIED

**Administrative Reports**

CM06-23

MOVED BY Ken Mackay the Administrative Reports be received for information.

CARRIED

**Easement and Right of Way Policy**

CM07-23

MOVED BY Bill Hamilton THAT the Easement and Right of Way Policy report be received as information.

CARRIED

**2022 Financial Audit Plan**

CM08-23

MOVED BY Rick Smith THAT the 2022 Financial Audit Plan be received for information.

CARRIED

**Transmission Main Update:**

CM09-23

MOVED BY Willis Kozak THAT the Board receive the Transmission System Update as information.

CARRIED

**Advocacy Update:**

CM10-23

MOVED BY Harold Pawlechko THAT the Board receive the Advocacy Update as information.

CARRIED

**Closed Session:**

CM11-23

MOVED BY Ken Mackay THAT the Board move to closed session.

CARRIED

CM12-23

MOVED BY Harold Pawlechko THAT the Board come out of closed session.

CARRIED

CM13-23

MOVED BY Ken Mackay THAT the Board Update the naming of the General Manager to the Chief Executive Officer and update the necessary bylaws and policies through 2023 and 2024.

CARRIED

**Communications:**

CM14-23

MOVED BY Harold Pawlechko THAT the Communications Report as presented be received as information.

CARRIED

- a. Correspondence
- b. Reporting In
- c. Reporting Out
- d. Conference Attendance

**Adjourn**

Chair Dave Anderson adjourned the meeting 10:45 a.m. <sup>11:45 AM</sup>

These minutes approved this 17 day of March, 2023



ACRWC Board Chairman



General Manager

Recorder:

Colleen Moody

Board Assistant