



Alberta Capital Region Wastewater Commission

Meeting Minutes

Board Meeting

Friday June 16th, 2023, 09:00 am
ACRWC WWTP Kisiskaciwan Room

Members Present:

Bill Hamilton	City of Leduc
Gordon Harris	City of Fort Saskatchewan
Ken Mackay	City of St. Albert
Kristina Kowalski	Parkland County
Lynn Bidney	Town of Bon Accord
Neal Comeau	Sturgeon County
Rick Smith	Leduc County
Robert Parks	Strathcona County
Stephen Dafoe	Town of Morinville
Steven vanNieuwkerk	City of Beaumont
Stuart Houston	City of Spruce Grove
Willis Kozak	Town of Gibbons

Members Absent:

Harold Pawlechko	Town of Stony Plain
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Commission Staff & Guests

Kate Polkovsky	Chief Executive Officer
Cindy de Bruijn	Director of Communications & Stakeholder Relations
Paul Krueger	Director of Corporate Services
Wade Teveniuk	Director of Regulatory Services
Dwayne Cikaluk	Director of Operations
Jerry Yang	Director of Engineering
Cathy Chichak	Canadian Strategy Group

Call to Order:

Chair Ken Mackay called the meeting to order at 09:00 a.m.

Adoption of Agenda

CM34-23

MOVED BY Ken Mackay THAT the agenda as distributed be adopted.

Adoption of 2023 03 17 Meeting Minutes:

CM35-23

MOVED BY Ken Mackay THAT the minutes of the March 17th, 2023, meeting as presented be adopted.

Board Committees:

Workshop Committee

CM36-23

MOVED BY Lynn Bidney THAT the 2024 Board Workshop be hosted in Kelowna from May 15-17, 2024.

APPROVED UNANIMOUSLY

Administrative Reports

CM37-23

MOVED BY Kristina Kowalski the Administrative Reports be received for information.

APPROVED UNANIMOUSLY

2023-2027 Financial Auditor Appointment:

CM38-23

MOVED BY Steven vanNieuwkerk THAT the firm of JDP Wasserman be appointed auditors for the years of 2023-2027.

APPROVED UNANIMOUSLY

Borrowing Authorization:

CM39-23

MOVED BY Stephen Dafoe THAT Debenture Borrowing Authorization-SERTS North Twinning be approved.

1. THAT for the purpose of constructing the SERTS North Twinning project that the sum of \$8,000,000 be borrowed from the Province of Alberta by way of debenture on the credit and security of the Commission.
2. THAT the debentures to be issued under this authorization shall not exceed the sum of \$8,000,000 and may be in any denomination not exceeding the amount authorized and shall be dated having regard to the date of borrowing.
3. THAT debentures shall bear interest during the currency of the debentures at a rate not exceeding 8% per annum, or the interest rate fixed from time to time by the Province of Alberta, per annum, payable semiannually.
4. THAT debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal semi-annual or annual installments over a period not exceeding 20 years in accordance with the debenture schedule.
5. THAT debentures shall be payable in lawful money of Canada at the Toronto Dominion Bank or at such other bank or financial institution as the Commission may authorize as its banking agency during the currency of the debenture.
6. THAT the Chairman and Chief Executive Officer of the Commission shall authorize such bank or financial institution to make payments to the holder of the debentures on such date and in such amounts as specified in the repayment schedule forming part of each debenture.
7. THAT the debentures shall be signed by the Chairman and Chief Executive Officer of the Commission or their designates.

8. THAT there shall be levied and raised in each year of the currency of the loan a wastewater rate to all Commission members, sufficient to provide an annual amount adequate to pay the principal and interest falling due to such year to repay the loan.

9. THAT the resolution comes into force on the date it is passed

APPROVED UNANIMOUSLY

Borrowing Authorization:

CM40-23

MOVED BY Willis Kozak THAT Debenture Borrowing Authorization-Train 4 MBR Upgrade be approved.

1. THAT for the purpose of constructing the Train 4 Plant MBR Upgrade project that the sum of \$30,000,000 be borrowed from the Province of Alberta by way of debenture on the credit and security of the Commission.

2. THAT the debentures to be issued under this authorization shall not exceed the sum of \$30,000,000 and may be in any denomination not exceeding the amount authorized and shall be dated having regard to the date of borrowing.

3. THAT debentures shall bear interest during the currency of the debentures at a rate not exceeding 8% per annum, or the interest rate fixed from time to time by the Province of Alberta, per annum, payable semiannually.

4. THAT debentures shall be issued in such manner that the principal and interest will be combined and be made payable in, as nearly as possible, equal semi-annual or annual installments over a period not exceeding 20 years in accordance with the debenture schedule.

5. THAT debentures shall be payable in lawful money of Canada at the Toronto Dominion Bank or at such other bank or financial institution as the Commission may authorize as its banking agency during the currency of the debenture.

6. THAT the Chairman and Chief Executive Officer of the Commission shall authorize such bank or financial institution to make payments to the holder of the debentures on such date and in such amounts as specified in the repayment schedule forming part of each debenture.

7. THAT the debentures shall be signed by the Chairman and Chief Executive Officer of the Commission or their designates.

8. THAT there shall be levied and raised in each year of the currency of the loan a wastewater rate to all Commission members, sufficient to provide an annual amount adequate to pay the principal and interest falling due to such year to repay the loan.

9. THAT the resolution comes into force on the date it is passed

APPROVED UNANIMOUSLY

Administration and Procedures Bylaw:

CM41-23

MOVED BY Robert Parks THAT the Board adopt the updated Administration and Procedures Bylaw.

APPROVED UNANIMOUSLY

Fees, and Charges Bylaw:

CM42-23

MOVED BY Gordon Harris THAT the Board adopt the updated Fee and Charges Bylaw as amended.

APPROVED UNANIMOUSLY

Quality of Wastewater Bylaw:

CM43-23

MOVED BY Lynn Bidney THAT the Board adopt the updated Quality of Wastewater Bylaw.

APPROVED UNANIMOUSLY

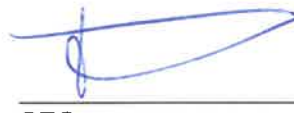
Adjourn

Chair Ken Mackay adjourned the meeting 11:09 a.m.

These minutes approved this 15 day of September, 2023.



ACRWC Board Chair



CEO

Recorder:

Cindy de Bruijn,

Director of Communications and Stakeholder Relations