





	<p>Rick Smith nominated Ken Mackay for the position of Chairperson of the ARROW Utilities Board.</p> <p>Kate Polkovsky called three more times for further nominations.</p> <p>CM54-23 MOVED BY Lynn Bidney THAT the nominations for Chairperson cease.</p> <p>Ken Mackay was acclaimed as Chairperson of the ARROW Utilities Board.</p>	
Election of Vice Chairperson	<p>Chair Ken Mackay called for nominations for the position of the Vice-Chairperson of the ARROW Utilities Board.</p> <p>Kristina Kowalski nominated Gordon Harris for Vice-Chairperson.</p> <p>Robert Parks nominated William Choy for Vice-Chairperson.</p> <p>Chair Ken Mackay called three more times for further nominations.</p> <p>CM55-23 MOVED BY Chair Ken Mackay THAT the ballots from the election of Vice-Chairperson cease.</p> <p>Ballots were distributed. Bill Hamilton, Steven vanNieuwkerk &amp; Cindy de Bruijn were appointed as scrutineers of the ballots.</p>	



	<p>Gordon Harris was elected Vice-Chairperson of the ARROW Utilities Board.</p> <p>CM56-23 MOVED BY Stephen Dafoe THAT the ballots from the election for Chair's position be destroyed.</p>	
ARROW Utilities' Committees	THAT an Ad Hoc Committee be established to include the Chair, Vice-Chair and Board Members, as volunteered to examine, and bring forward a Terms of Reference of all Committees to be presented at the January 2024 meeting.	APPROVED UNANIMOUSLY
2024 Board Meeting Dates	CM57-23 MOVED BY Bill Hamilton THAT the Board approve the dates as amended for the 2024 Board meetings. January 26, 2024 March 22, 2024 May 15-17, 2024 (Board Workshop) June 14, 2024 September 13, 2024 November 15, 2024 (Organizational Meeting).	APPROVED UNANIMOUSLY
Adoption of September 15, 2023, meeting minutes	CM58-23 MOVED BY William Choy THAT the minutes of the September 15, 2023, meeting as presented be adopted.	APPROVED UNANIMOUSLY
Adoption of November 10, 2023, special meeting minutes	CM59-23 MOVED BY Willis Kozak THAT the minutes of the November 10, 2023, special meeting as presented be adopted.	APPROVED UNANIMOUSLY



Administrative Reports	CM60-23 MOVED BY Steven vanNieuwkerk THAT the administrative Reports be received as information.	APPROVED UNANIMOUSLY
Closed Session Board Chair and CEO Included	CM61-23 MOVED BY Gordon Harris THAT the Board move into closed session at 10:35 am.  CM62-23 MOVED BY Willis Kozak THAT the Board come out of closed Session at 11:22 am.  CM63-23 MOVED BY Bill Hamilton THAT the closed session report be received as information.	APPROVED UNANIMOUSLY  APPROVED UNANIMOUSLY  APPROVED UNANIMOUSLY
2024 Budget	CM64-23 MOVED BY Gordon Harris That the 2024 Operating budget of \$36.477 million be approved. SECONDED BY Bill Hamilton  CM65-23 MOVED BY Steven vanNieuwkerk That the 2024 Capital Budget of 84.55 million be approved. SECONDED BY Willis Kozak  CM66-23 MOVED BY William Choy That the flow rate be set at \$1.85 cubic metre effective January 1, 2024, for an attributed revenue of \$64.9M. SECONDED BY Rick Smith	APPROVED UNANIMOUSLY  APPROVED UNANIMOUSLY  APPROVED UNANIMOUSLY



	<p>CM67-23          MOVED BY Kristina Kowalski That effective January 1, 2024, the following Load Based rates be set at:</p> <ul style="list-style-type: none"> <li>• \$0.4756/kg for Chemical Oxygen Demand (COD) and Biological Oxygen Demand (BOD)</li> <li>• \$0.3783/kg for Total Suspended Solids (TSS)</li> <li>• \$0.3281/kg for Oil and Grease (O&amp;G)</li> <li>• \$2.0630/kg for Total Kjeldahl Nitrogen (TKN)</li> <li>• \$15.1885/kg for Total Phosphorus (TP)</li> </ul> <p>SECONDED BY Willis Kozak</p>	<p>APPROVED          UNANIMOUSLY</p>
Closing	Chair Ken Mackay adjourned the meeting 01:24 p.m.	
Remarks/Adjournment		
Next Meeting	January 26, 2024.	

These minutes approved this 26 day of January, 2024.

K MacKay

K MacKay (Feb 1, 2024 08:44 MST)

ARROW Utilities Board Chairman

Chief Executive Officer

Recorder:  
 Colleen Moody  
 Executive Assistant