ARROW UTILITIES

MEMBER MUNICIPALITIES

CITY OF BEAUMONT

CITY OF LEDUC

CITY OF FORT SASKATCHEWAN

CITY OF SPRUCE GROVE

CITY OF ST. ALBERT

TOWN OF BON ACCORD

TOWN OF GIBBONS

TOWN OF MORINVILLE

TOWN OF STONY PLAIN

LEDUC COUNTY

PARKLAND COUNTY

STRATHCONA COUNTY

STURGEON COUNTY

Information Technology (IT) Analyst - Permanent Full-time

ARROW Utilities, a Capital Region Commission is a regional services Commission providing wastewater transmission and treatment services to nearly 400,000 people in 13 municipalities surrounding the City of Edmonton. ARROW owns and operates 200 km of wastewater transmission lines, 5 pumping stations, and a modern state of the art wastewater treatment plant located just north of Sherwood Park, Alberta.

Our mission is to provide safe, reliable, cost efficient and environmentally responsible wastewater transmission and treatment services.

ARROW is looking for a permanent full-time IT Specialist to join our Information & Strategic Services team. Reporting to the Manager, IT Services, the role is responsible for:

- Providing technical support to end-users, resolving issues related to hardware, software, network, and other IT systems.
- Performing routine maintenance and updates to ensure systems operate efficiently and securely.
- Identifying threats to, and technical vulnerabilities of, networks, systems, and devices.
- Assisting in the development and implementation cybersecurity measures, including penetration testing plans, standards, tools, and processes.
- Monitoring, reviewing, and analyzing results from IT security tools, appliances, logs, and systems.
- Conducting on-site reviews and analysis of system security logs.
- Troubleshooting and responding to cybersecurity issues, mitigating impact to the organization/systems.
- Participating in the development and implementation of IT projects.
- Monitoring system performance and recommend improvements.
- Training users and develop training materials.

To be a successful candidate, you must have:

- Post-secondary diploma in IT related field, with a specialization in Cyber or IT security preferred.
- Experience working with VMware based hyper-converged virtual environments.
- Ability to interact with contractors and collaborate with various departments to ensure confidentiality, integrity, and the availability of information.
- Strong knowledge of IT systems, applications, and cybersecurity measures.
- Excellent troubleshooting and problem-solving skills.
- Good communication and teamwork abilities.
- Strong initiative and ability to work independently.
- Relevant certifications or training in cybersecurity.

This position is a hybrid opportunity, with the ability to work from home two days a week, after the first 3 months of onboarding.

We work a compressed work week: Monday through Thursday, 7 a.m. – 3:30 p.m., with Fridays alternating between a shift of 7 a.m. – 1 p.m., or as an earned day off.

To support the plant's 24-hour operations, there are shared rotating on-call shifts.

Please note that our plant is in a location where public transit is not available.

The salary range for this position is $77,093 to $89,698 per year. We also provide a comprehensive benefits package and eligibility for the Local Authorities Pension Plan (LAPP). We are proud of our friendly and safe working environment.

To apply, please submit your resume by e-mail to HR@arrowutilities.ca. Closing date for this opportunity is **July 25, 2024**.

For more information on ARROW please visit our website at **www.arrowutilities.ca.**

While we appreciate all applications, only those candidates selected for an interview will be contacted.

Sustainable Wastewater Solutions

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