

MEMBER MUNICIPALITIES

> CITY OF BEAUMONT

CITY OF LEDUC

CITY OF FORT SASKATCHEWAN

CITY OF SPRUCE GROVE

> CITY OF ST. ALBERT

TOWN OF BON ACCORD

> TOWN OF GIBBONS

TOWN OF MORINVILLE

TOWN OF STONY PLAIN

LEDUC COUNTY

PARKLAND COUNTY

STRATHCONA COUNTY

STURGEON COUNTY

Controller - Permanent Full-time

ARROW Utilities, a Capital Region Commission is a regional services Commission providing wastewater transmission and treatment to nearly 400,000 people in 13 municipalities surrounding the City of Edmonton. ARROW owns and operates 200 km of wastewater transmission lines, 5 pumping stations, and the main wastewater treatment plant. Our mission is to provide safe, reliable, cost efficient, and environmentally responsible wastewater transmission and treatment service.

THE OPPORTUNITY

There is an exciting opportunity to join our team. This position reports to the Director of Finance and Corporate Services, and is primarily responsible for:

- Accounting and Reporting: Develop internal financial policies and oversee accounting processes, including accounts receivable, accounts payable, monthly forecast and budget variance reporting, quarterly reporting, and audits.
- Financial Compliance: Ensure adherence to GAAP and Public Sector Accounting Standards (PSAS), acting as the technical expert for financial reporting and analysis.
- Strategic Financial Management: Manage financial instruments like debentures, investments, and credit facilities, maintaining positive relationships with financial institutions.
- Continuous Improvement: Lead the development and implementation of financial policies, automation of financial processes, and integration of financial systems.
- ➤ Leadership and Team Development: Mentor finance staff, support budget and forecast functions, and promote a culture aligned with organizational values.

QUALIFICATIONS

To be a successful candidate you must:

- Hold a post-secondary degree in Accounting, Finance, Business Administration, or equivalent, with Chartered Professional Accountant (CPA) designation.
- Have a minimum of 5 years related

- experience
- Have extensive knowledge of generally accepted accounting principles and public sector accounting standards.
- Possess strong knowledge of, and experience in implementing, internal controls.
- Have experience in leading, coordinating, and preparing materials for year-end financial statement audits, preferably public sector.
- Have excellent interpersonal, collaborative negotiation and problems solving skills.
- Have the ability to effectively transfer ideas, concepts, and information into effective and efficient strategies.
- Have the ability to work independently as well as within a multifaceted team environment.
- Have an ability to analyze and interpret administrative procedures, regulations, legal documents, and legislation.
- Possess enhanced knowledge of Microsoft Outlook, Word, Excel, Teams, and PowerPoint.

COMPENSATION

This position is a hybrid opportunity, with the ability to work from home up to two days a week. We work a compressed work week of 70 hours biweekly, with every other Friday as an earned day off (EDO).

The salary range for this position is \$111,898 - \$126,291 per annum. We provide a comprehensive benefits package, paid time off, and eligibility for the Local Authorities Pension Plan. We are proud of our friendly and safe working environment.

To apply, please submit a cover letter & resume to HR@arrowutilities.ca no later than February 24, 2025.

For more information on ARROW, visit: www.arrowutilities.ca

While we appreciate all applications, only those candidates selected for an interview will be contacted.