



approved by ARROW Utilities Board of Directors – June 20, 2025

To provide a guiding framework for setting environment-related goals and targets.

To state ARROW's commitment to the environmental management of its operations, and in implementing initiatives that will support ARROW's Environmental Sustainability and regional considerations.

ARROW recognizes that Environmental Sustainability is a shared responsibility, and it shall work with Stakeholders to act to conserve, protect, and enhance the natural and built Environments.

Board of Directors or “the Board” – Means the appointed elected officials representing the member municipalities of ARROW Utilities, responsible to govern and provide oversight to the organization, in compliance with Alberta’s Municipal Government Act.

Board Members – Means the individuals appointed to the Board of Directors, who collectively make up the Board.

Chief Executive Officer or “CEO” – Means the individual appointed by the Board to the position of Chief Executive Officer.

Contractor - Refers to any person or persons that perform(s) part of ARROW's functions or undertakes a process required by ARROW to conduct its business.

Environment – Means the system of living and non-living things including the natural world and human constructed elements and their interactions.

Environmental Footprint – Means the amount of the Environment required to produce the goods and services necessary to support the level of service.

Environmental Management System – Means the management of an organization’s environmental programs in a comprehensive, systematic, planned, and documented

CITY OF
BEAUMONT

CITY OF LEDUC

CITY OF FORT
SASKATCHEWAN

CITY OF
SPRUCE GROVE

CITY OF
ST. ALBERT

TOWN OF BON
ACCORDTOWN OF
GIBBONSTOWN OF
MORINVILLETOWN OF
STONY PLAIN

LEDUC COUNTY

PARKLAND
COUNTY

STRATHCONA
COUNTY

STURGEON
COUNTY



manner. It includes the organizational structure, planning activities, responsibilities, practices, procedures, processes, and resources for developing, implementing and maintaining policy for environmental protection.

Environmental Performance – Means an organization’s environmental outcomes evaluated by selecting indicators, collecting and analyzing data, and assessing information against outcome criteria and reporting, communicating and reviewing for continuous improvement.

Environmental Stewardship – Means to embrace the responsibility of protecting and improving the environment.

Environmental Sustainability– Means maintain, protecting and improving the long-term health of the environment for current and future generations.

External Influences – includes external stakeholders and other factors that influence the setting of environmental goals as well as the local, national and global environments, and the impact that Environment may have on the region.

Natural Resources – Means resources that are derived directly from the environment, like water or organisms, as well as materials that need to be processed to the resources such as energy.

Operations – Means the day-to-day activities, processes, and management of departments, processes, and levels of service as it relates to ARROW Utilities.

Pollution – Means the presence or introduction of contaminants into the environment that cause adverse effects.

Region - Refers to the regional service area encompassing the thirteen member municipalities.

Renewable Resource – Means a resource that can be used repeatedly and replaced naturally.

Stakeholder – Means regional residents, elected officials, administrative staff from member municipalities, organizations, non-government organizations, and other orders of government with an interest or role in the environment.



Waste – Means a material, substance or byproduct that is unusable or unwanted.

RESPONSIBILITIES

Board of Directors –

- a. Shall approve bylaws, policies and long-term plans that support the Environmental Sustainability Policy.
- b. Shall use this Environmental Sustainability Policy to inform decisions on environmental-related issues.
- c. Shall provide strategic direction on environmental priorities.
- d. Shall ensure this Board policy is resourced appropriately.
- e. Shall lead by example.
- f. Shall review and update this policy as required, at minimum every four years.

CEO –

- a. Shall implement this Board Policy by identifying resource requirements and establishing goals, targets and initiatives in the long-term plans and associated administrative policies, procedures, and practices for ARROW Operations.
- b. Shall act and lead by example in partnership with Stakeholders, to advance Environmental Sustainability.
- c. Shall utilize Environmental Management Systems to identify environmental risks and opportunities relevant to ARROW Operations, promote continuous improvement of Environmental Performance, and proactively address changing circumstances including new legislations and External influences.
- d. Shall propose initiatives and required resources to the Board.

STANDARDS

ARROW Utilities commits to:

1. **Preventing Pollution:** prioritizing the prevention of air, water and land pollution by adopting industry's best practices and complying with regulatory obligations.
2. **Implementing Environmental Management Systems:** to ensure conformance to compliance obligations, the identification of environmental risks and opportunities, and the enhancement of Environmental Performance.
3. **Minimizing Environmental Impact:** identifying and assessing the environmental aspects of our activities



through our Environmental Management System to minimize impact.

4. **Considering Environmental Factors:** fully considering environmental factors when making significant process changes.
5. **Effective Communication:** communicating our policy and Environmental Management System information to internal staff, contractors and municipal Members.
6. **Continuous Improvement:** Committing to continuous improvement by adopting best practices and setting attainable objectives and programs.
7. **Competence:** Ensuring staff are competent, have received required training, and are equipped to respond to environmental incidents.
8. **Establish partnerships:** to support this Board Policy through collaboration, use of shared resources, integrated awareness campaigns, and a unified approach to advocacy.
9. **Community Stewardship:** acting responsibly and promptly to correct any incidents or conditions that could impact the environment, and being stewards for the communities.
10. **Reducing Environmental Footprint:** seeking opportunities to minimize our environmental footprint by reducing waste, and optimizing chemical, fuel, and energy consumption through process improvement and planned capital upgrades.

REFERENCE DOCUMENTS

- A) Alberta Land Stewardship Act
- B) Alberta Wetland Policy
- C) Canadian Environmental Protection Act
- D) Environmental Protection and Enhancement Act
- E) Fisheries Act
- F) Migratory Birds Convention Act
- G) Municipal Government Act
- H) Navigation Protection Act
- I) Public Lands Act